

# Rhode Island Quasi-Public Contract Offer By University of Rhode Island

## SECTION 1 – RIVIP VENDOR INFORMATION

**Bid/RFP Number:** DSG361  
**Bid/RFP Title:** GROCERY BID  
**Bid Contact Person:** DINING SERVICES  
**Bid Contact Phone:** (401) 874-4562  
**Opening Date & Time:** 3/29/2004 12:00 PM  
**RIVIP Vendor ID #:** 26625  
**Vendor Name:** Richards & Danielson  
**Address:** 737 N. 13th Street  
**Telephone:** (610) 435-4300  
**Fax:** 610-435-5540  
**E-Mail:** RICHDAN2003@aol.com  
**Contact Person:** Mike Ferrara  
**Title:** Director of Purchasing

**Federal Tax ID #:** 050546204

NOTE: AWARD OF CONTRACTS AND PURCHASE ORDERS SHALL BE SUBJECT, AT THE DISCRETION OF THE PURCHASING AGENT, TO THE OFFEROR COMPLETING AN ON-LINE RIVIP REGISTRATION at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us). It is THE RESPONSIBILITY OF THE VENDOR to make on-line corrections/updates using the Vendor maintenance program on the RI Division of Purchases Web Site.

### Submission Information

Submit offers as required within the Bid/RFP document. This contract is NOT a state bid.

Signature below commits vendor to the attached offer and certifies (1) that the offer has taken into account all solicitation amendments, (2) that the above statements and information are accurate, (3) that vendor understands and has complied with the requirements set forth.

**Vendor's Signature:** I/we certify that the above vendor information is correct and complete.

Date \_\_\_\_\_

\_\_\_\_\_  
Print Name and Title of company official signing offer



UNIVERSITY OF  
Rhode Island

**DINING SERVICES**  
581 Plains Road, Suite 2  
Kingston, Rhode Island 02881-2010

Phone: 401-874-4562  
Fax: 401-874-5089

**BID/PROPOSAL**

DATE: 3/22/04

FORMAL BID NO. \_\_\_\_\_ PUBLIC BID NO. DSG361 RFP NO. \_\_\_\_\_

DATE & TIME BIDS TO BE RECEIVED IN UNIVERSITY PURCHASING DEPARTMENT: 3/29/2004 12:00 PM

PRE-BID/PROPOSAL CONFERENCE DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

BUYER: \_\_\_\_\_ SURETY REQUIRED \_\_\_\_\_ NO SURETY REQUIRED X

**BE SURE ALL INFORMATION SHOWN BELOW IS CORRECT.  
FEDERAL EMPLOYER IDENTIFICATION NUMBER MUST BE INCLUDED.**

COMPANY NAME: \_\_\_\_\_ FEIN: \_\_\_\_\_

STREET AND NUMBER: \_\_\_\_\_

CITY, STATE & ZIP CODE: \_\_\_\_\_

**No offer will be considered that is not accompanied by the  
attached two-page University of Rhode Island Bidder  
Certification Form/Contract Offer completed and signed  
by the offeror.**

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Telephone Number/Facsimile Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company F.E.I.N.

**THIS BID WILL NOT BE HONORED UNLESS SIGNED**

# University of Rhode Island Bidder Certification Form/Contract Offer

## NOTICE TO OFFERORS

This two-page University of Rhode Island (URI) Bidder Certification Form/Contract Offer **must** be attached to the front of the offer and shall be considered an integral part of each offer made by a vendor to enter into a contract with URI. As such, submittal of the entire University of Rhode Island Bidder Certification Form/Contract Offer, signed by a duly authorized representative of the offeror attesting to the accuracy of the information provided and the offer extended, is a mandatory part of any contract award. Offers received without the entire completed two-page form attached may result in offer disqualification.

## Rules for Submitting Offers

A complete, signed bid/offer package, including a completed two-page University of Rhode Island Bidder Certification Form/Contract Offer must be submitted to the University Purchasing Office indicated in the bid proposal (either at (1) the Main Campus in Kingston, RI or (2) the Graduate School of Oceanography at the Narragansett Bay Campus in Narragansett, RI) with the specific Bid/RFP number, date and time of bid opening noted on the envelope. Bids misdirected to other locations or which are not present at the designated University Purchasing Office at the time of opening for whatever cause will be considered to be late and will not be opened. For the purpose of this requirement, the official time and date shall be that of the time clock in the designated University of Rhode Island Purchasing Office. Postmarks shall not be considered proof of timely submission.

Each bid/offer must be submitted in a separate sealed envelope. IF ATTACHMENTS ARE REQUIRED, BE SURE THEY ARE INCLUDED IN PACKAGE!!! (e.g., Bid Sureties, Special Licenses, Samples, Specifications that Differ From Solicitation).

## Other Provisions and Procedures

To assure maximum access opportunities for users, public bid/RFP notices shall be posted on the Rhode Island Division of Purchases Website (<http://www.purchasing.state.ri.us>) for a minimum of seven days. Bid Solicitations/Plans and Specifications may be obtained by contacting the designated University Purchasing Office.

Offers are irrevocable for sixty (60) days from the opening date (or such other extended period set forth in the solicitation), and may not be withdrawn, except with the express permission of the University Purchasing Agent. All pricing will be considered to be firm and fixed unless otherwise indicated. All offers must define delivery dates for all items; if no delivery date is specified, it is assumed that immediate delivery from stock will be made. After an award has been made, failure to meet all requirements of this invitation may result in a determination of default. Payments for partial delivery will not be made, except where expressly provided herein.

Unless specified “no substitute,” product offerings equivalent in quality and performance will be considered (at the sole option of the University) on the condition that the offer is accompanied by detailed product specifications.

The University reserves the right to (a) make awards on the basis that best serves the interest of URI, individual items, total low, etc., and (b) reject any and all bids in whole or in part. Prices quoted are N30, FOB Destination, less federal/state tax.

Where bid surety is required, bidder must furnish a bid bond or certified check for 5% of the bid total with the bid, or for such other amount as may be specified. Where indicated, successful bidder must furnish a 100% performance bond and labor and payment bond for contracts subject to Title 37 Chapters 12 and 13 of the Rhode Island General Laws. All bonds must be furnished by a surety company authorized to conduct business in the State of Rhode Island.

This invitation is issued in accordance with the specific requirements described herein, and the State’s Purchasing Laws and Regulations and other applicable State Laws, including the Board of Governors for Higher Education General Terms and Conditions of Purchase, a copy of which is on file at the State House Library.

The University issues two categories of Bid invitations: “Public” and “Formal”. Bidders are encouraged to attend Public Bid Openings to obtain competitive pricing information (Formal Bids do not involve public openings and may be submitted by fax). Bid tabulations may be reviewed after award(s) have been made at the designated University Purchasing Office Mondays through Fridays between the hours of 9:00 a.m. and 3:30 p.m. – telephone requests for bid results will not be honored.

Offerors are advised that all materials submitted to the University for consideration in response to this solicitation will be considered without exception to be Public Records pursuant to Title 38 Chapter 2 of the Rhode Island General Laws, and will be released for inspection upon written request once an award has been made.

Provisions of State labor laws concerning payment of prevailing wage rates, issued by the R.I. Department of Labor and Training, shall apply for contracts involving public works construction, alteration, or building repair work.

In accordance with Title 7 Chapter 1.1-99 of the Rhode Island General Laws, foreign corporations (a corporation established other than in Rhode Island) must be qualified to transact business in this state.

State Equal Employment Opportunity Compliance certificate and agreement procedures will apply to all awards for supplies or services valued at \$10,000 and more. Minority Business Enterprise policies and procedures, including subcontracting opportunities as described in Title 37 Chapter 14.1 of the Rhode Island General Laws, also apply.

**ALL CONTRACT AWARDS ARE SUBJECT TO THE FOLLOWING DISCLOSURES & CERTIFICATIONS**

Offerors must respond to every disclosure statement. A person authorized to enter into contracts must sign the offer and attest to the accuracy of all statements. Incomplete certification forms are grounds for disqualification of offer.

Indicate Yes(Y) or No(N):

- \_\_\_1 Has your firm (or any principal) been subject to the following findings by the Federal Government, State of Rhode Island or any other jurisdiction? Suspension, Debarment, Indictment, Criminal Conviction. CIRCLE APPROPRIATE ITEM(S).
- \_\_\_2 Has your firm (or any principal) been fined more than \$5000 for a single violation by the Rhode Island Department of Environmental Management for violation of Rhode Island Wetlands law?
- \_\_\_3 I/we certify that I/we will immediately disclose, in writing, to the University Purchasing Agent any potential conflict of interest which may occur during the course of the engagement authorized pursuant to this contract.
- \_\_\_4 I/we acknowledge that, in accordance with (1) RIGL Section 37-2-54(C) “no purchase or contract shall be binding on the state or any agency thereof unless approved by the Department [of Administration] or made under general regulations which the Chief Purchasing Officer may prescribe,” and (2) RIGL section 37-2-7(16) which identifies the Board of Governors for Higher Education as a public agency and gives binding contractual authority to the University Purchasing Agent.
- \_\_\_5 I/we certify that all of the vendor information provided is correct and complete.
- \_\_\_6 I/we certify that I or my firm possesses all licenses required by Federal and State law and regulation as they pertain to the requirements of the solicitation and offer made herein and shall maintain such required license(s) during the entire course of the contract resulting from the offer contained herein and, should my/our license lapse or be suspended, I/we shall immediately inform the University of Rhode Island Purchasing Agent in writing of such circumstance.
- \_\_\_7 I/we certify that I/we will maintain required insurance during the entire course of the contract resulting from the offer contained herein and, should my/our insurance lapse or be suspended, I/we shall immediately inform the University of Rhode Island Purchasing Agent in writing of such circumstance.
- \_\_\_8 I/we certify that I/we understand that falsification of any information herein or failure to notify the University of Rhode Island Purchasing Agent as certified herein may be grounds for suspension, debarment and/or prosecution for perjury.
- \_\_\_9 I/we acknowledge that the provisions and procedures set forth in this form apply to any offer contained herein.

IF YOU HAVE ANSWERED “YES” TO QUESTIONS #1 or 2 OR IF YOU ARE UNABLE TO CERTIFY YES TO QUESTIONS #3 – 9 OF THE FOREGOING, PROVIDE DETAILS/EXPLANATION BELOW AND/OR IN AN ATTACHED STATEMENT.

**Signature below commits vendor to the attached offer and certifies (1) that the offer reflects all solicitation amendments (2) that the above statements and information are accurate (3) that vendor understands and has complied with the requirements set forth herein**

\_\_\_\_\_  
Bid No. \_\_\_\_\_ Date \_\_\_\_\_

Vendor’s Signature: (Person authorized to enter into contracts; signature must be in ink)

\_\_\_\_\_  
Print Name and Title of Company official signing offer

\_\_\_\_\_  
Telephone Number

UNIVERSITY OF RHODE ISLAND  
DINING SERVICES  
581 PLAINS ROAD, SUITE 2  
KINGSTON, RI 02881

DATE: 3/22/04

BIDDER  
(Name of Firm)

BIDDER  
(Name of Firm)

**DSG361**

**DSG361**

IMPORTANT: BIDDER MUST INSERT UNIT PRICES IN BOTH COLUMNS  
WITH BRAND OR MODEL NUMBERS. DO NOT DETACH THE TAB PORTION

ITEM NO.	COMMODITY CODE/DESCRIPTION	QUANTITY	UNIT PRICE AND BRAND OR MODEL NO.	UNIT PRICE AND BRAND OR MODEL NO.
<b>NO SUBSTITUTES ON BRANDS BELOW</b>				
1	E D SMITH SZECHWAN SAUCE 2/1 GAL	25 CS	\$_____/CS	\$_____/CS 1
2	DELMONTE OR LIBBY PEAR HALVES IN NATURAL JUICE 6/#10	15 CS	\$_____/CS	\$_____/CS 2
3	DOLE CRUSHED PINEAPPLE IN NATL JUIC 6/#10	4 CS	\$_____/CS	\$_____/CS 3
4	SHORTENING HI RATIO 50#/CS	1 CS	\$_____/CS	\$_____/CS 4
5	CHOCOLATE TOPPETTES (JIMMIES) 4/6#	8 CS	\$_____/CS	\$_____/CS 5
6	HEBREW NATIONAL MUSTARD 4/1 GAL	4 CS	\$_____/CS	\$_____/CS 6
7	FRANK'S HOT BUFFALO SAUCE OR WINGERS CAYENNE PEPPER SAUCE #g80540	4 CS	\$_____/CS	\$_____/CS 7
8	PRINCE, SAN GIORGIO, BELLAGIO, BARBERA, ITALPASTA, PORINOS, PASTENE ZITI MACARONI, REGULAR COOKING, ENRICHED PACKED IN A POLYBAG 20#	50 CS	\$_____/CS	\$_____/CS 8
9	PRINCE, SAN GIORGIO, BELLAGIO, BARBERA, PASTENE EGG NOODLES, REGULAR COOKING, ENRICHED PACKED IN A POLYBAG 10#	8 CS	\$_____/CS	\$_____/CS 9
10	PRINCE, SAN GIORGIO, BELLAGIO, BARBERA, ITALPASTA, PORINO'S, PASTENE PENNE RIGATE PASTA, REGULAR COOKING, ENRICHED PACKED IN A POLYBAG 2/10#	50 CS	\$_____/CS	\$_____/CS 10
11	PC DOLE LITE MIXED FRUIT 36/4 OZ	30 CS	\$_____/CS	\$_____/CS 11
12	PC DOLE PEACHES IN LITE JUICE 36/4 OZ	20 CS	\$_____/CS	\$_____/CS 12
13	PC SUGAR 2000/CS	20 CS	\$_____/CS	\$_____/CS 13
14	ORE-IDA COUNTRY-STYLE SKIN-ON POTATO WEDGES, 8 CUT #0024 6/5#/CS	100 CS	\$_____/CS	\$_____/CS 14
15	STRUDEL CHERRY STICKS 96/CS	4 CS	\$_____/CS	\$_____/CS 15
16	DOLE PINEAPPLE SLICED IN NATL JUICE 6/#10	15 CS	\$_____/CS	\$_____/CS 16
17	CARLA PASTA NOODLE SHEETS CODE #1540 OR BARNARDI SHEETS 32/CS 10# OR ROTINELLI LASZGNA SHEETS	10 CS	\$_____/CS	\$_____/CS 17
PLEASE FAX QUOTES TO CAROL AT 874-5089 BY <b>MONDAY 3/29/04 AT NOON</b> . PRODUCT IS NEEDED <b>FOR DELIVERY ON OR BEFORE FRI APRIL 9TH</b> . IF YOU HAVE ANY QUESTIONS ABOUT THIS BID PLEASE CALL CAROL AT 874-4562. THANKS!				

Authorized signature